

AGENDA

2nd Transnational project meeting - Prague, Czech Republic, 05-06 March 2020

Project: Digital inclusion of adults - let's learn from examples of good practices 2019-1-PL01-KA204-065528

Venue:, Budějovická 3a, Prague 4, Meeting room in 2nd. Floor, (Clinique DiaVize)

Thursday 05.03.2020

- 10.00 Official welcome. Presentation of the meeting agenda.
10.10 – 10.30 Reminder: DigiAdults schedules, goals and expected results (*EduMedia*)
10.30 – 10.50 Brief summary about the implementation of the project in each partner country - work done in the period between kick-off meeting and now (*all partners*)
10.50 – 11.10 Dissemination and promotion activities (*EduMedia* and *M&M Profuture Training – via Skype*)
11.10 – 11.30 Project website and Online Resource Center (*EduMedia*)
11.30 – 11.45 Coffe Break
11.45 – 12.00 Project Evaluation (*Právě ted! o.p.s.*)
12.00 – 13.30 Exchange of good practices - each organization will give presentation as regards one training event (course, workshop) for adult learners with the result of growing their digital skills (*all partners*)
13.30 – 15.00 Lunch
15.30 Short break
16.30 – 18.30 Social programme: culture activities, sightseeing Prague Old Town (walk through Prague where the most important sights of the city are available)
18.30 – 20.30 Dinner at the vegetarian restaurant. "Těžká hlava" in the Prague's Old Town.

Friday 06.03.2020

- 09.00 – 10.00 Discussion about planned E-brochure „Digital inclusion of adults - collection of good practices” with guidelines for teachers and adult educators.
Common template for developing description of examples of good practices (*VAEV*)
10.00 – 10.30 Presentation of the handbook “Easy ways to transfer knowledge” KA204 project - as an example of well done publication (*EduMedia*)
10.30 – 10.45 Coffe Break
10.45 – 13.30 **Steering Committee**
Feedback and overview of the meeting
Reporting . The issue of interim report.
Main decisions and schedule. Tasks which should be done before the next meeting (recapitulation and deadlines)
13.30 – 15.00 Lunch
15.00 – 15.30 Information about organization of the 3rd project meeting – July 2020, Riga, Latvia
15.30 – 16.00 Internal evaluation. Certificates.
16.00 End of the meeting